



AMBASSADE DE FRANCE EN ÉGYPTE

*Liberté
Égalité
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Request for Application (RFA)

Capacity Building Consultancy

The French Embassy's cooperation and cultural action department is looking to hire an expert consultant (Firm / individual) to build the capacity of 14 Egyptian civil society organizations (CSOs) that have been chosen to receive grants from the PISCCA Fund (Innovative Projects of Civil Society and Actors Coalitions).

About the PISCCA Fund

PISCCA fund is a backing mechanism that was designed to support projects led by Egyptian civil society organizations (CSOs) working directly to fight discrimination and violence against women or constituting important levers to reduce women's vulnerability. This support will be achieved through two components :

- One concerning funding the selected CSOs' projects to reinforce one or more themes of the following:
 1. Support and accompaniment of women victims of discrimination and violence,
 2. Awareness raising and deconstruction of socio-cultural discourses that contribute to the normalization of discrimination and violence,
 3. Access to health and essential care,
 4. Women's economic empowerment.
- The second Component is to build their capacity through trainings and networking. In this Context, PISCCA is announcing this consultancy to support the organizational capacity of the selected CSOs.

Objectives of the Consultancy

The capacity building consultancy goal is to support the selected CSOs organizationally to establish good governance within their organization and enhancing the staff members' ability to acquire the necessary skills, knowledge, competencies, and attitudes to establish effective management that aligns with the organization vision and strategies.

Key tasks

In consultation with PISCCA's Fund Project Manager, the consultant/ firm will be expected to develop the training materials and conducting training program covering the following areas:

1. The organizational capacity of the CSOs concerning the establishment of a good governance principles, strategic planning, communication and outreach strategy, advocacy strategy focusing on Gender Based Violence (GBV), establishing Monitoring, Evaluation, Accountability and Learning system (MEAL), sustainability and measuring impact, networking, and partnership.
2. The individual capacity of the CSOs staff considering the development of the suitable skills, knowledge, competencies, and attitudes that support and develop the professional performance, such as soft skills, project cycle management, proposal writing, report writing focusing on the field reports, gender, advocacy, communication skills with focus on communicating with private sector companies & Social media skills, administrative and financial management, and resource mobilization.

Delivrables

- Training plan with outline of contents to be covered and proposed participatory methods of delivery aligned to the contents,
- Soft and hard copy of the training curriculum used for all the training themes, the trainings framework, and the sessions plan,
- Report on each training showing the achieved impact based on the pre and post questionnaire and the direct observation of the trainees 'participation,
- Final consultancy report documenting different stages of the capacity building and lessons learned.

Qualifications

- A University Degree and or relevant diploma is required.
- At least 7 years of professional experience in organizational capacity building and its dimensions. Providing certificates or proof of the relevant experience is required.
- Good understanding of development work in Egypt.
- Good communication in both English and Arabic (written and spoken)
- Relevant Experience to projects in gender and gender-based violence is considered as an asset.

Duration & Level of effort

It is anticipated that this task will be completed in up to 50 working days (including the training preparation, and writing reports of each workshop), starting in March 2024 and ending in October 2024.

Reporting

The PISCCA Fund Project Manager will receive technical reports from the consultant, and all report documents must be in format prepared by the trainer and approved by the Project Manager.

Terms of Payment

- 30% upon delivering the following :
 1. Training plan with outline of contents to be covered and proposed participatory methods of delivery aligned to the contents and training framework and sessions plan.
 2. Soft and hard copy of the training materials / curriculum used for all the training themes.
- 40% upon delivering 50% of the designed trainings and their reports.
- 30% upon delivering the final report.

Technical and financial proposal

- The following MUST be included in the technical proposal:
 1. A tentative training schedule that includes sessions on proposal writing, advocacy, strategy planning, and MEAL skills,
 2. A synopsis of the consultancy's original methodology,
 3. A thorough resume that highlights relevant prior work experience.
- The following MUST be included in the financial proposal for this initiative:

Daily consulting costs in Egyptian pounds, which include all applicable taxes.

Application

Interested candidates are kindly asked to submit the technical and financial proposals no later than 5.00 PM, Feb 15, 2024 to the following emails:

heba.albatreeq@ifegypte.com

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Should you need further clarification, please contact: heba.albatreeq@ifegypte.com